

DCB Kessington SCIO

Kessington Hall, 58 Milngavie Road, Bearsden G61 2DP

Scottish Charity Reg. No. SC049506

Application for Let			
Name of Organisation			
Contact Name and Position			
Date of Application			
Address Line 1			
Address Line 2			
Town		Postcode	
Telephone No		email address	
Describe the purpose of the let and the type of event. Include the age range and number of persons attending, giving details of any vulnerable persons and children under 16 years of age. Please give details whether electrical equipment is to be used on the premises.			
Accommodation Required			
Main Hall - Ground Floor			
Studio 1 - Lower Ground Floor			
Studio 2 - Lower Ground Floor			
Music Tutorial Room			
Detail any special requirements			
Date and Period of Let			
Start date			
Frequency			
End date			
Dates excluded			
Prices			
Agreed hourly rates (if known): 1 hour minimum in 30 minute blocks with an allowance of 15 minutes either side for set up and take down.			
Main Hall rate per hour			
Studio 1 rate per hour			
Studio 2 rate per hour			
Music tutorial room rate per hour			
Bank Account details			
Bank		Bank of Scotland	
Name of Account		DCB Kessington SCIO	
Sort Code		80-22-60	
Account Number		19486860	
Agreed on behalf of the Group			
Signed or Email confirmation			
Date			